

## Virtual Launch Event - “Welcome to MercatorGlobe

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24 June 2020, 11:30 –13:00 (CET)

Dear Sir/Madam,

Here is your link to access the virtual event which will take place via Microsoft Teams. Testing the link a day ahead for any technical difficulties will help you avoid a delay on 24 June.

### JOIN MICROSOFT TEAMS MEETING

Please follow these technical tips:

- When you click on the link above, you first enter the “lobby”.
- At **11 a.m. on 24 June 2020** the link will be activated and by clicking on it you will automatically join the video conference.
- Please enter the lobby five minutes before the virtual meeting begins.
- Please mute the sound and turn off your computer’s camera from the start.
- If you have any problems with the sound, please reconnect.
- Post your comments and questions via the chat. The moderator will coordinate the responses.
- Other tips on using Microsoft Teams without an account are found in the **Reference Guide for Joining Microsoft Teams Meetings without Account**.
- Should you have any technical difficulties, please email us at: [alumni@stiftung-mercator.de](mailto:alumni@stiftung-mercator.de).